OFFICE OF THE INTERNAL QUALITY ASSURANCE CELL
GOVERNMENT COLLEGE, JIND

(Affiliated to ChaudharyRanbir Singh University, Jind)

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Proceedings of the Meeting Held on 17.05.2025

Venue: Principal's Office

Time: 12:00 PM

The following members were present:

1. Principal, Govt. College Jind
2. Sh. Munish Kumar, Vice Principal
3. Prof. Jyoti Sheoran, Advisor IQAC
4. Sh. Randhir Singh, HOD-Physical Education
5. Dr. Krishan Kumar, Convener, API
6. Sh. Vikram Singh, HOD- Geography
7. Sh. Laabh Singh, HOD- Commerce
8. All Members of IQAC
9. Dr. Vishal Redhu, Registrar of the College
10. Mrs Seema Dhanda, HOD- Computer Science
11. Ms. Nisha Prithi, HOD-Chemistry
12. Dr. Bhoop Singh, HOD- Sociology & History
13. Dr. Narender Kumar, HOD- Hindi
14. Mrs. Pushpa Dhanda, HOD- Botany
15. Mr. Kamaljeet, HOD Physics
16. Dr. Narender, HOD Zoology
17. Dr. Yudhvir, HOD Pub. Adm & Political Science
18. Dr. Sandeep Kumar, HOD Sanskrit
19. Mr. Aman NSS P.Officer
20. Lt. Pankaj Batra, NCC

The IQAC meeting commenced with a warm welcome extended by the Chairperson-cum-Principal to all the members of the Internal Quality Assurance Cell (IQAC). The meeting began with the formal approval of the minutes of the previous IQAC meeting held on 24.01.2025. The outcomes and actions taken on each agenda item from the previous meeting were discussed in detail.

1. **Finalization of Mechanism for Addressing Students' Grievances**

The final version of the grievance redressal mechanism was approved. It was also resolved to write to CRSU, Jind, requesting the appointment of an Ombudsperson as per UGC guidelines. The approved mechanism will be displayed on the college notice board, uploaded to the college website, and shared with students through departmental WhatsApp groups.

Action Taken / Assigned To: Committee finalized mechanism; IQAC to initiate letter to CRSU and ensure publication and dissemination.

2. **Proposal for New Programme as per NEP-2020 (Scheme-C)**

It was proposed that from the academic session 2025-26, a single major in Math, Hindi, Economics, Sociology, Chemistry and Physics programme be initiated according to the NEP-2020 Scheme-C. The proposal will be sent to the Director, Higher Education, for approval.

Action Taken / Assigned To: IQAC

3. **Framework for Managing Non-Government Grants/Donations**

The house discussed the need to prepare a framework to manage funds or grants received from non-government organizations, philanthropists, and individuals. However, no consensus was reached, and the matter was deferred for further discussion.

Action Taken / Assigned To: Deferred

4. **Academic and Administrative Audit (AAA) 2024–25**

It was reported that two letters had been sent to the Higher Education Department seeking the scheduling of AAA, but no response was received. The college is prepared and awaiting further communication.

Action Taken / Assigned To: IQAC

5. **Proposal to ICSSR for Financial Support for Seminars/Workshops**

It was resolved that the Mathematic, Economics, English and Commerce department will prepare and submit separate proposals to ICSSR for organizing academic events.

Action Taken / Assigned To: Concerned departments .

6. **Social Responsibility Initiative – TB Patient Care**

The college, recognizing its social responsibility, has adopted 25 TB patients from the Civil Hospital, Jind, through its nodal officer. The initiative is part of the larger district program covering over 2000 patients.

Action Taken / Assigned To: IQAC & Red Cross Unit

7. **Digital Detox Initiative – "Mobile-Free Day"**

To spread awareness about the overuse of mobile phones, the Department of Computer Science will issue a circular promoting one Mobile-Free Day per month, preferably on a Saturday, for faculty and students.

Action Taken / Assigned To: Department of Computer Science

8. **Academic Environment and Decentralization of Leadership**

To foster a participatory leadership model, it was decided that senior faculty members will take rotational charge as Observer Principal once a month. They will submit an observation report for institutional improvement.

Action Taken / Assigned To: Deputy Superintendent

The meeting concluded with a vote of thanks to the Chair.

Endst. No.IQAC/24-25/ 140-148 Dated 24-05-2025

Copy to:

1. All the members of IQAC(for necessary action against agenda no 1,2,4 & 6)
2. All the HOD(Conerned for necessary action against agenda no 5)
3. Smt. Sheela Dahiya, Representative Parents
4. Dr. Vishal Redhu, Registrar of the College
5. Sh. Munish Kumar, Vice Principal
6. Ms. Simran, MA Eng. Roll No 2231782003 Student Nominee
7. Steno, to the Principal(for kind information of the Principal)
8. NSS/NCC
9. Deputy Supdt.(for necessary action against agenda no 8).

Coordinator, IQAC
Dr. Satish Kumar
Co-ordinator
Internal Quality Assurance Cell
Govt. College, Jind

Chairperson
Chairperson-cum-Principal
IQAC, Government College, Jind
Internal Quality Assurance Cell